



## Workshop Registration Form

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME OF WORKSHOP: \_\_\_\_\_ DATE: \_\_\_\_\_

Please complete this registration form and return, with payment, to Open Door Designs, 1597 Dupont Street, Toronto ON M6P 3S8. Payment can be made by cheque or VISA. Receipts will be issued upon request.

### AGREEMENT

The following is an agreement between Open Door Designs and the undersigned for attendance at the above noted workshop.

The undersigned attends this workshop at their own risk and agrees to hold Open Door Designs, its owner and associates harmless for any injuries to themselves or others as a result of the undersigned's attendance.

Open Door Designs' workshops are small and this is reflected in our cancellation policy as we need a minimum number of participants in order to run the courses. Naturally, there are always extenuating circumstances and any policy change will be decided on a case by case basis by Open Door Designs.

### CANCELLATION POLICY

- ⇒ Open Door Designs will provide a 100% refund for workshops cancelled by Open Door Designs. Open Door Designs will endeavour to notify registrants 3 days prior to the workshop start time.
- ⇒ If a registrant cancels 7 DAYS OR MORE prior to the workshop start time, a credit or a refund minus a 10% admin fee will be issued.
- ⇒ If a registrant cancels with LESS THAN 7 DAYS notice prior to the workshop start time, or does not attend, no refund will be issued.

I have read the above agreement and agree to the terms.

SIGNED: \_\_\_\_\_

DATED: \_\_\_\_\_

Workshop Fee	100.00
HST (13%)	13.00
<b>TOTAL</b>	<b>113.00</b>
Credit Card No.:	
Expiry:	

Cardholder's Signature

☐ Receipt Required

### CONTACT

Joanne Bigham • 1597 Dupont Street • Toronto • Ontario • M6P 3S8 (416) 531-1290  
[www.opendoordesigns.ca](http://www.opendoordesigns.ca)